Sixth Form student and parent/ carer contract
2026-27

The sixth form will provide:

- A safe and nurturing learning environment.
- Supervised study periods.
- Additional 'Study +' study periods and support for those who require it.
- Caring and supportive subject staff who will help students to achieve their full potential.
- A dedicated Personal Tutor and pastoral team to support students throughout their A-levels.
- A culture in which staff and students work together, with opportunities for student input
- Opportunities for personal and social development.
- Reasonable arrangements in the event of staff absence.
- Guidance and mentoring towards completion of an Extended Project Qualification.
- Frequent communication with students and parent(s)/ carers.
- Careers and UCAS support, including for Oxbridge and early entry vocational degree courses.
- A varied enrichment curriculum
- Access to academics and professionals through the Impetus programme
- Fortnightly Information, Advice and Guidance sessions (IAG).
- Resit English and Maths GCSE lessons for students who require resits.

Progress (For year 12 students):

All places are subject to confirmation after a four-week probation period. Individual student performance, in relation to our pastoral and academic expectations, will be reviewed during the first four weeks before confirming a long-term place. Unauthorised absences and no 'Requires Improvement' grades for effort and attitude in all subjects are necessary to secure a permanent place.

End of year 12 examination results are used to predict grades for university and are an important indication of student progress. Passing the end of year 12 internal examinations is a condition of continuing into year 13. If a student achieves a U grade in an individual subject, they will not automatically be allowed to progress into the second year of that course. Students achieving an E Grade in the end of year examinations will only be allowed to continue the subject into year 13 with approval from the subject teacher. Where continuing into year 13 is not feasible, students will be given an opportunity to restart year 12.

In return, sixth form students hereby agree to the following expectations:

- **Abide by all health and safety measures implemented by the school**
- Accept and endorse the sixth form and school ethos - be positive and respectful in your interactions with each other and staff.
- Check emails **daily** for regular communication and communicate with staff accordingly.
- Be an active member of the sixth form and wider school community, contribute ideas towards the running of the sixth form and remembering their status as role models.
- Be proactive learners, taking increasing responsibility and accountability for their own progress, taking steps to address issues or underperformance in good time.
- Accept the support and efforts of the school staff.
- Attend all expected registration sessions, punctually and fully prepared

- Engage fully with their Personal Tutor.
- Complete all independent homework assignments by the deadline and to the best standard. possible, communicating with staff if support is required.
- Accept the sixth form dress code and code of conduct.
- Respect the sixth form learning environment and other students by:
    - Clearing all tables when vacating them and putting all litter in bins provided.
    - Not moving furniture unless agreed by a member of staff.
    - Following the specific expectations in different areas of the sixth form.
    - Only listening to music through headphones.
    - Ensuring proper use of laptops, including returning and charging after use.
- Wear ID lanyard and swipe access card.
- Attend subject related Impetus lectures, as a minimum.
- Communicate with subject teachers to catch up with any missed work or for further support.
- Attend and make productive use of all allocated study periods in designated study rooms.
- If driving, stick to the 5mph speed limit on site and complete a parking permit application.
- If driving, adhere to any 'no-drive' time zones in place for student safety.
- This is a workplace, and we do not tolerate any kind of harmful or discriminatory behaviour. Therefore, expect everyone to show equality and respect to all.

Attendance and Punctuality

Attendance and lateness should be reported by parents as is the case lower down the school. Students will not be permitted to leave site without parental permission (see below guidance).

As post-16 learners we understand that the following may be considered important and purposeful reasons to be absent and ill authorise, depending on the student's attendance for the academic year:

- The student is too ill to leave the house or has a medical appointment that cannot be arranged at an alternative time.
- There is a close family bereavement.
- Interviews for courses/employment that will begin after the end of their time in Sixth Form.
- University and Employer Open Days – students may attend no more than two of these events in an academic year, majority of settings offer weekend open events, therefore, please plan accordingly.

We will not authorise absence for the following reasons:

- Part time work, including interviews, shifts and/ or induction sessions for paid employment.
- Additional days out of setting, e.g., University and Employment Open days if an individual's attendance is below 90% as this would constitute persistent absence for a learner.
- Term time holidays.

In the extremely unlikely event that a learner's attendance is below 75% (without medical evidence) we will look to pass on examination entry costs to a learner to confirm their commitment to their courses.

Leaving the school site

Students can leave school site during their **free periods** and **social time** for the following reasons:

1) To study or have lunch at home
2) To study or access resources in the Hive library
3) To use appropriate local shops and services
4) Driving lessons and driving tests
5) Voluntary work and work experience placements

Students will only be allowed to leave the school site if the following conditions have been, and continue to be met:

1) **The parent/ carer/ legal guardian accepts full responsibility for their son/ daughter's actions, whereabouts and safeguarding whilst off the school site for all students under the age of 18.**
2) Students have maintained the required level of attendance and punctuality in all their registered sessions
3) There are no 'requires improvement' grades on the most recent PMR report
4) Students must swipe out and in at all times using their lanyards
5) High standards are maintained following granting of permission to leave the site.

Permission will not be granted until parental consent is received via the Microsoft forms link.

https://forms.cloud.microsoft/Pages/ResponsePage.aspx?id=UrB3H2AcAUC3lb_EZKRZw_3q70ynwYNDu8ABNqF0dadUNVVKVENHSzQ2MkVZWkJRWlJRRlhFWDJLNy4u

The school will revoke the privilege to leave the school site if:

- Attendance falls below the expected standard.
- Punctuality falls below the expected standard.
- PMR effort grades fall below the expected standard
- Attainment falls below that expected for your son or daughter.
- Students do not actively engage with form times.
- Homework is not completed on time.
- Students abuse this privilege in any way that is deemed so by the school.

I (insert name) _____ hereby agree to the conditions in this contract, and understand that my sixth form privileges, and ultimately my sixth form place depend upon my adhering to the above points.

Signed: _____ **Tutor Group:** _____
Date:_____

Please submit this signed acceptance to your Personal Tutor.