



Parents have the right to appeal if their child is not offered a place at their preferred school, and the appeal must be set out in writing.

In-Year Appeals

Appeals resulting from in-year admission applications will be heard within 30 school days of the appeal being lodged.

September Entry Appeals resulting from applications for admission in September will be heard in accordance with the following timetable:

The offer date is usually in the first week of March:

- Appeals to be lodged within 20 school days from the offer date.
- Appeals to be heard within 40 school days of the appeals receipt deadline.
- Appeals lodged outside of the timeframe will be heard as soon as is reasonably practicable.

Sixth Form

Where the offer of a place would have been conditional upon exam results, appeals must be held within 30 school days of confirmation of those results. Where the offer of a place would not have been conditional upon exam results, appeals must be heard within 40 school days of the deadline for lodging appeals.

Notes to Appellants

Appellants will receive at least 10 school days' notice of the date and time of the appeal hearing (although you may waive your right to this in writing). Appeal papers will be distributed to all parties a reasonable time before the appeal hearing. Decision letters will be sent out within 5 school days of the hearing wherever possible.

Contact

The Registrar (registrar@cwlc.email), Christopher Whitehead Language College & Sixth Form, Bromwich Road, Worcester WR2 4AF

For all information, including appeals timetable, appeal guidance notes and other advice please follow this link:

[Appealing an admissions decision](#) – Worcestershire schools

[DfE mandatory requirements and statutory guidance](#)